



COURIER APPLICATION MANUAL

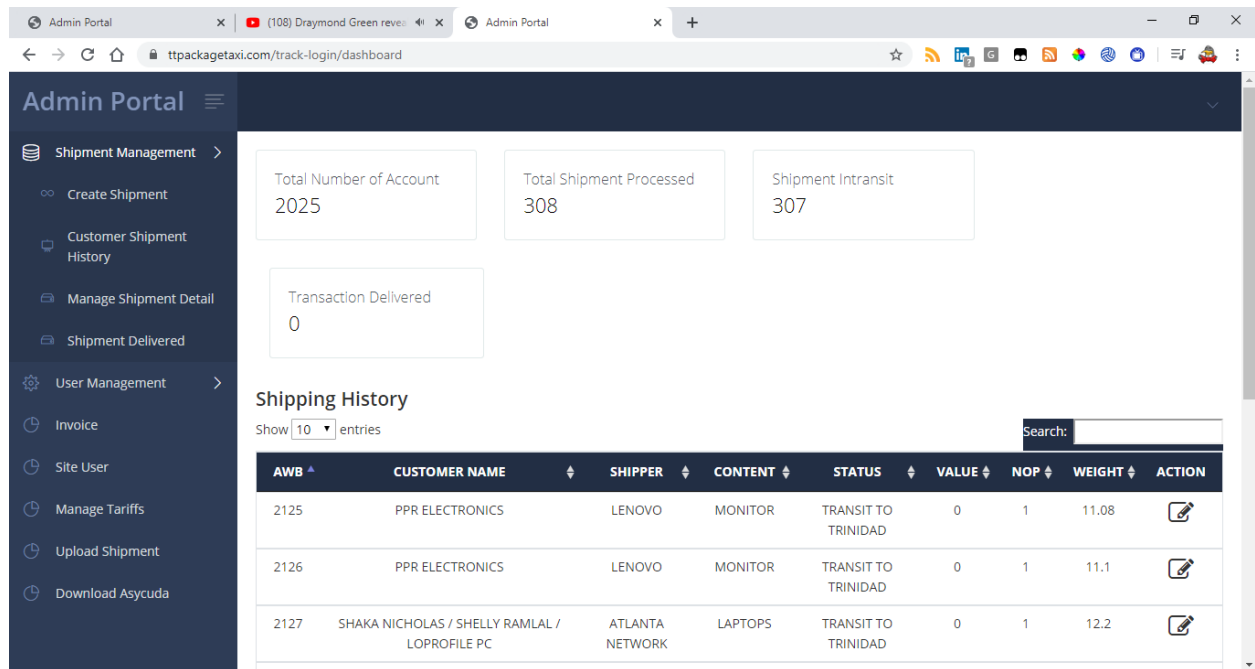
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DashBoard

The Dashboard shows information on the number account and the Total Shipment Information.



The screenshot displays the Admin Portal dashboard for ttpackagetaxi.com. The dashboard features a dark blue sidebar with navigation options and a main content area with summary cards and a shipping history table.

Admin Portal

- Shipment Management
 - Create Shipment
 - Customer Shipment History
 - Manage Shipment Detail
 - Shipment Delivered
- User Management
- Invoice
- Site User
- Manage Tariffs
- Upload Shipment
- Download Asycuda

Summary Cards:

- Total Number of Account: 2025
- Total Shipment Processed: 308
- Shipment Intransit: 307
- Transaction Delivered: 0

Shipping History

Show 10 entries

Search:

AWB	CUSTOMER NAME	SHIPPER	CONTENT	STATUS	VALUE	NOP	WEIGHT	ACTION
2125	PPR ELECTRONICS	LENOVO	MONITOR	TRANSIT TO TRINIDAD	0	1	11.08	
2126	PPR ELECTRONICS	LENOVO	MONITOR	TRANSIT TO TRINIDAD	0	1	11.1	
2127	SHAKA NICHOLAS / SHELLY RAMLAL / LOPROFILE PC	ATLANTA NETWORK	LAPTOPS	TRANSIT TO TRINIDAD	0	1	12.2	

Shipment Management

This menu consist of 4 different categories.

Create Shipment

The screenshot shows a web browser window with the URL `ttpackagetaxi.com/track-login/createShipment`. The page is titled "Admin Portal" and has a sidebar menu on the left. The main content area is titled "Create Shipment" and contains a form with the following sections:

- Customer Details**: Includes a text input field labeled "Enter Customer Number" and a text input field labeled "Customer Name".
- Shipper Information**: Includes a text input field labeled "Shipper Name" and a text input field labeled "Shipper Address".
- Package Information**: Includes a text input field labeled "Package Contents".

On this screen you are required to enter the customer number and pressing enter after, which would load the customer that belongs to the id. After returning the customer that belongs to the id you can proceed to fill in the rest of the shipment information.

Customer Shipment History

To show customer information, you would be required to enter the customer number and press enter which would then return the customer shipment history, as shown below.

Admin Portal

Shipment Management > Dashboard > Shipment Management > Customer Shipment History

Customer Shipment History

1610

PPR Electronics Account

AWB	shipper	content	# of Pieces	WGT	value	Tracking	Fragile	on Hold	Status	Action
2384	AMAZON	PC PARTS	1	0.25	0	0	no	no	Transit to Trinidad	Invoice
2297	EBAY	LAPTOPS	1	20.6	0	0	no	no	Transit to Trinidad	Invoice
2178	LENOVO	LAPTOPS, LAPTOP BAGS	1	27.3	0	0	no	no	Transit to Trinidad	Invoice
2168	LENOVO	MOUSE	1	5.6	0	0	no	no	Transit to Trinidad	Invoice

Manage Shipment Detail

This screen is used to modify shipment information. You would be required to enter the airway bill number.

Admin Portal

Customer Shipment History > Manage Shipment Detail

2384

Awb

2384

Customer Name

PPR Electronics

Shipper

AMAZON

Contents

PC PARTS

Package Status

Shipment Delivered

The shipment delivered screen , is used to mark and airway bill as delivered . To change the status of an airway bill to delivered you are required to enter the air way bill number and press enter.

The screenshot shows the 'Shipment Delivered' page in the Admin Portal. The page has a dark blue sidebar on the left with the following menu items: Shipment Management (Create Shipment, Customer Shipment History, Manage Shipment Detail, Shipment Delivered), User Management, Invoice, Site User, Manage Tariffs, Upload Shipment, and Download Asycuda. The main content area has a breadcrumb trail: Dashboard > Shipment Management > Shipment Delivered. Below the breadcrumb is a search bar with the placeholder text 'Enter Awb Number Mark Awb As Delivered'. Below the search bar is a table with the following columns: AWB, CUSTOMER NAME, SHIPPER, CONTENT, STATUS, VALUE, NOP, WEIGHT, and ACTION. The table is currently empty, displaying 'NO DATA AVAILABLE IN TABLE'. Below the table is a pagination bar with 'Showing 0 to 0 of 0 entries' and buttons for 'First', 'Previous', 'Next', and 'Last'.

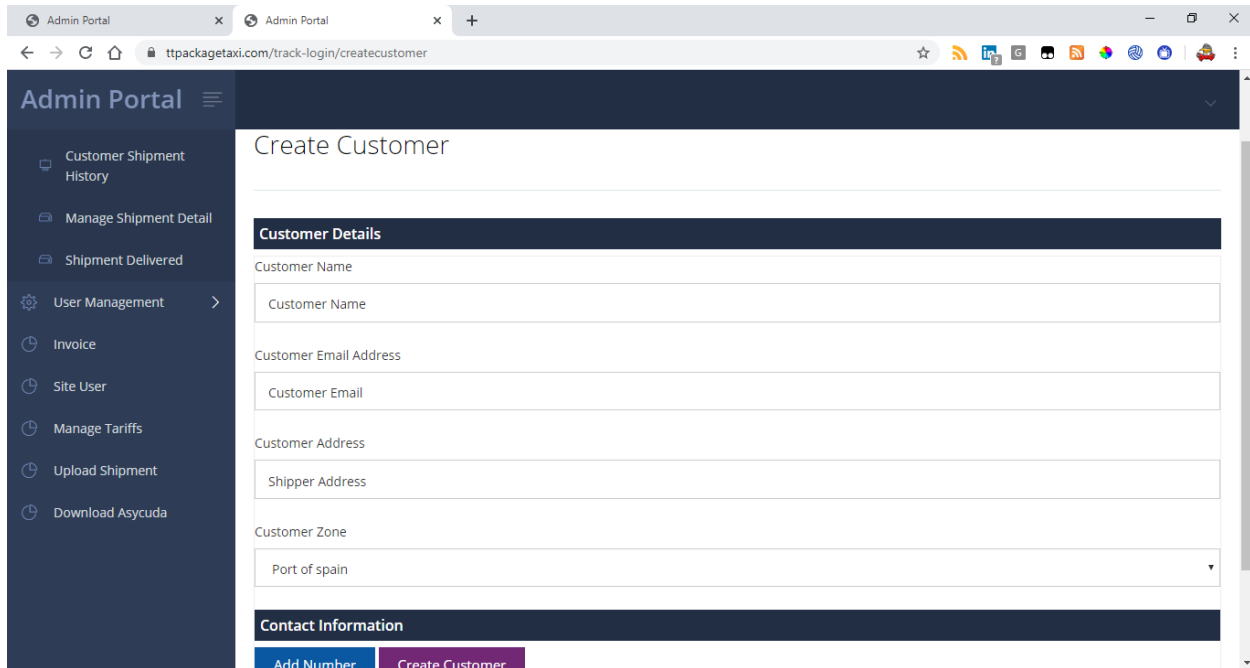
User Management

This menu group consist of 2 item.

1. Create Customer
2. Manage Customer

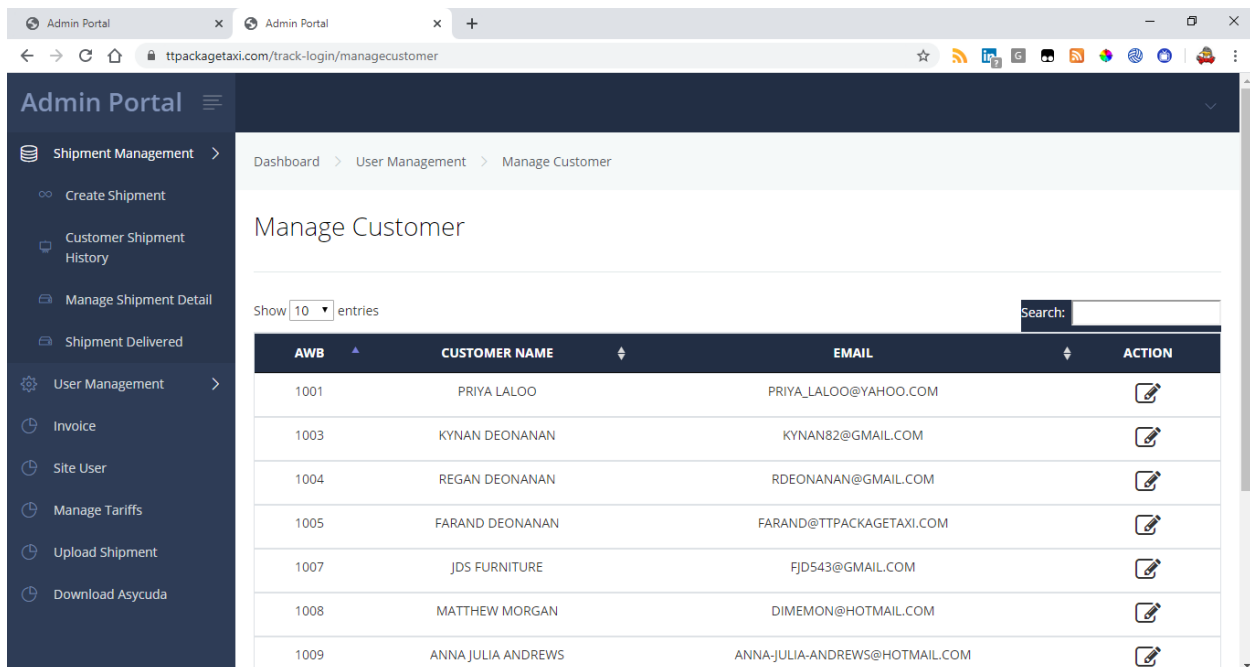
Create Customer

This screen is used to create new customer

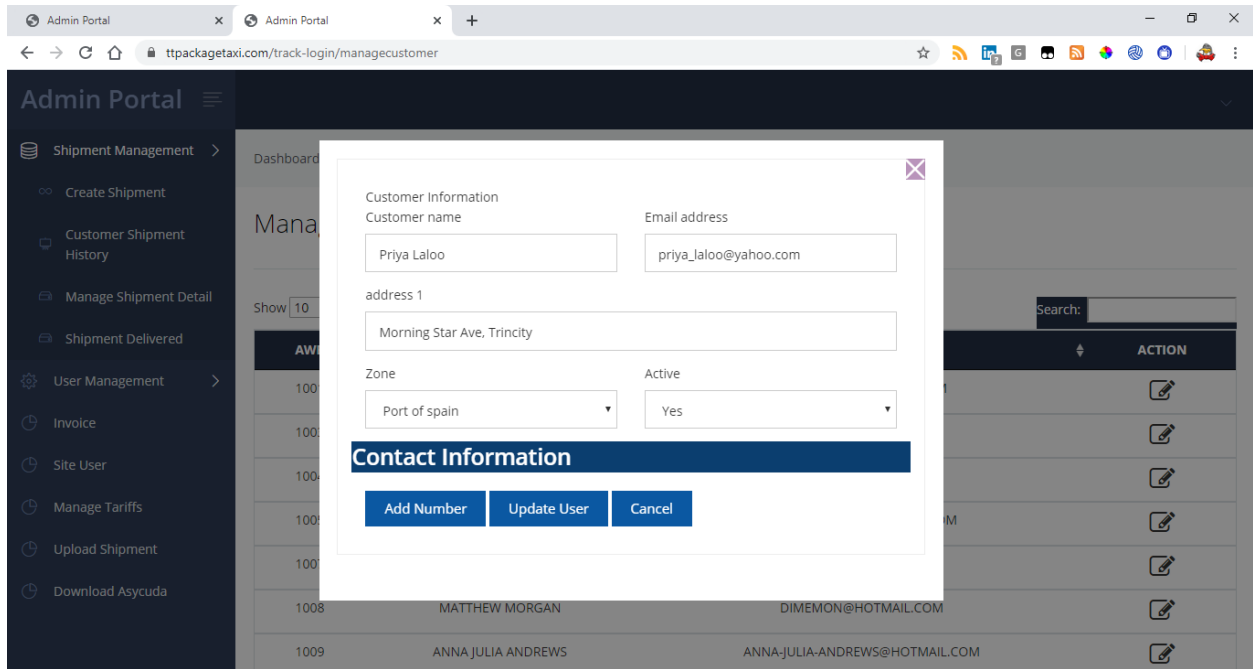


Manage Customer

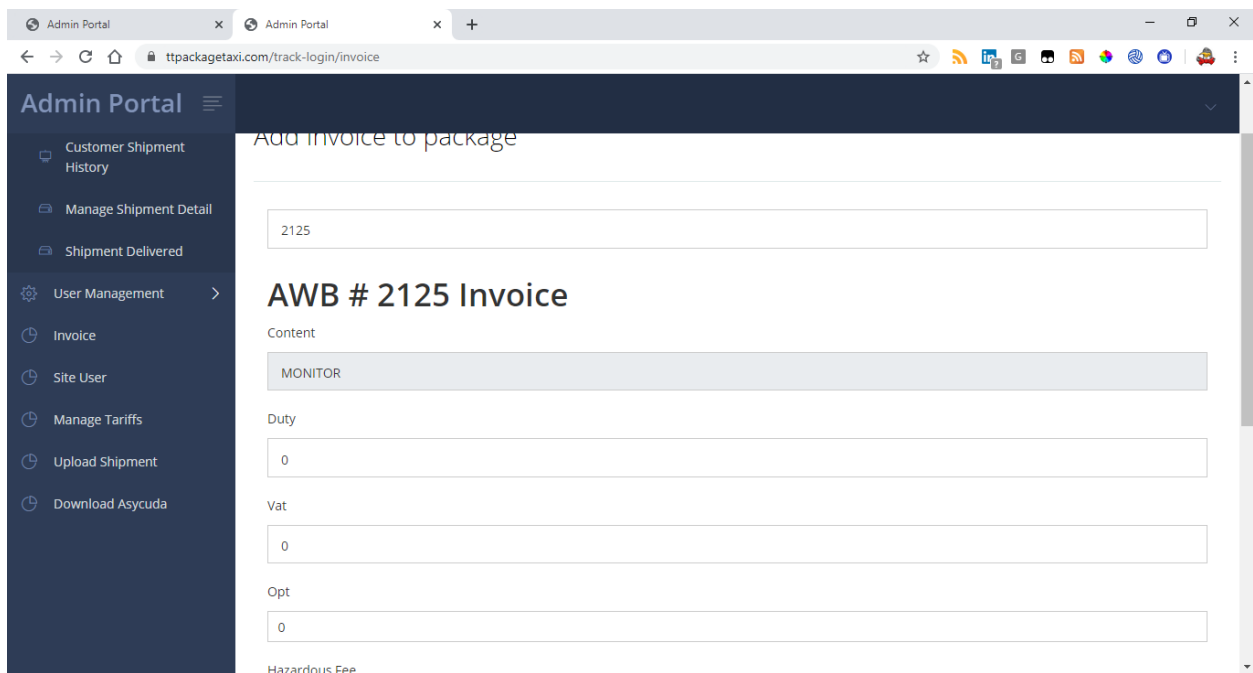
This screen is used to search customer that are currently in the system and managing the customer by pressing the icon under the action column.



By Pressing the action button it will reveal the following menu where you can add more number to the user account or update the current information .

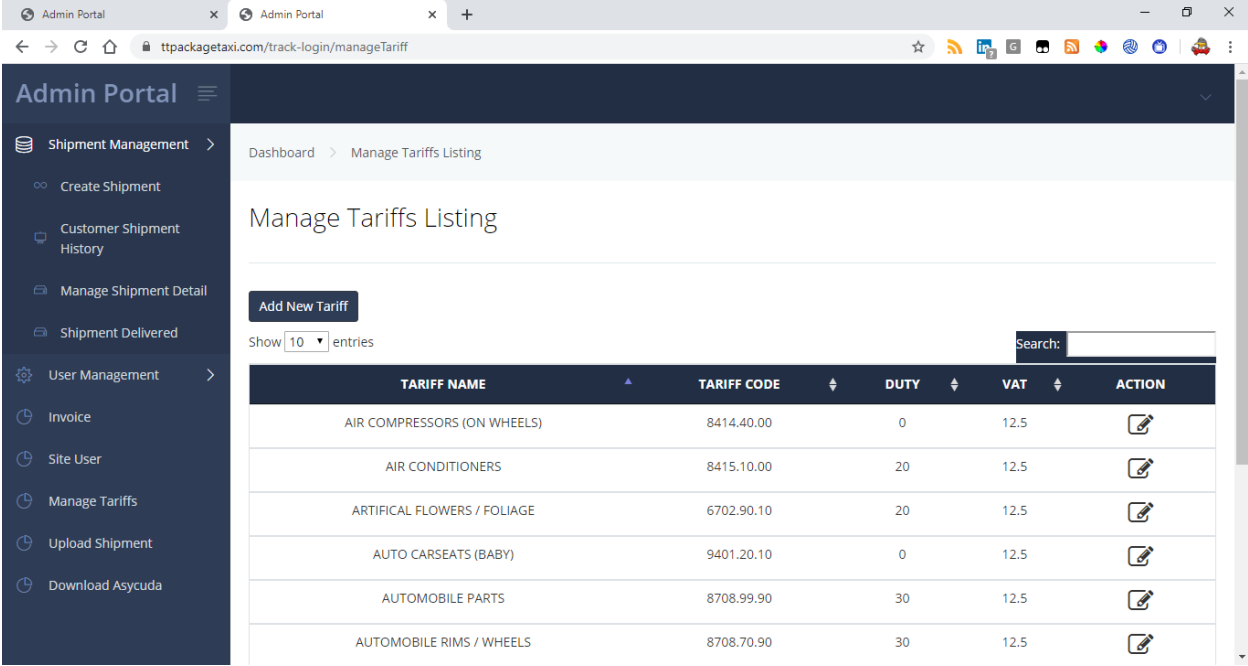


Invoice



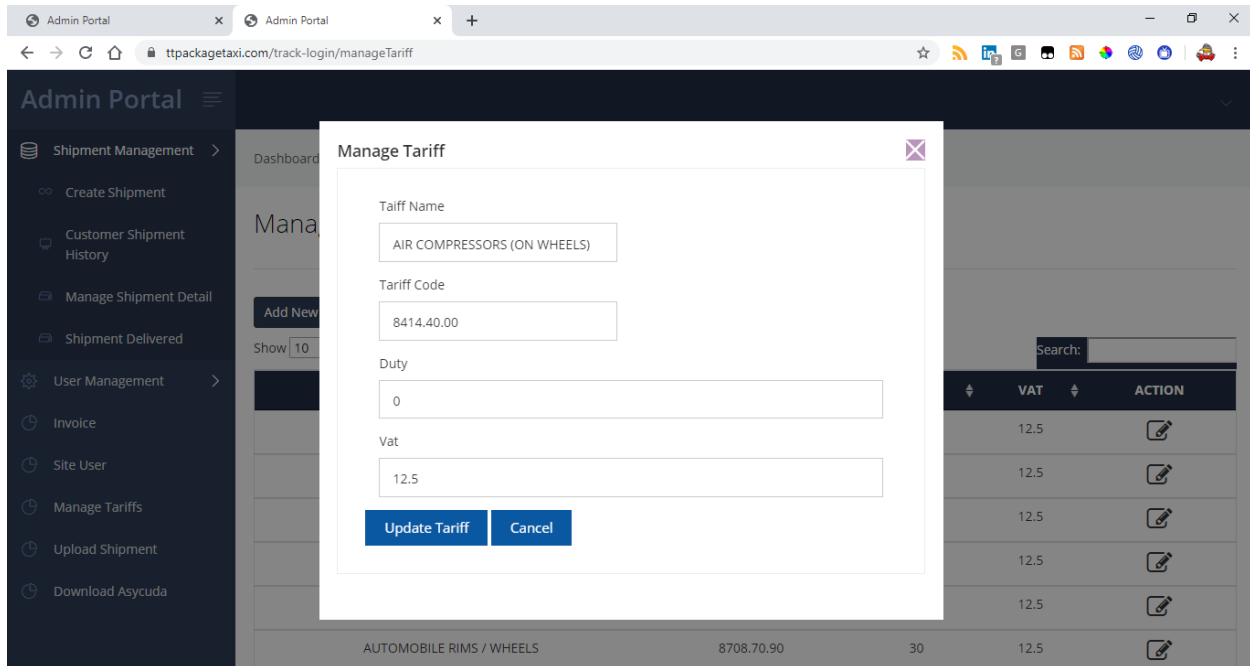
This screen is used to enter the duty , vat, opt , hazardous fee, shipping fee, brokerage fee, Chargeable pounds, and discount to the airwaybills

Manage Tariff

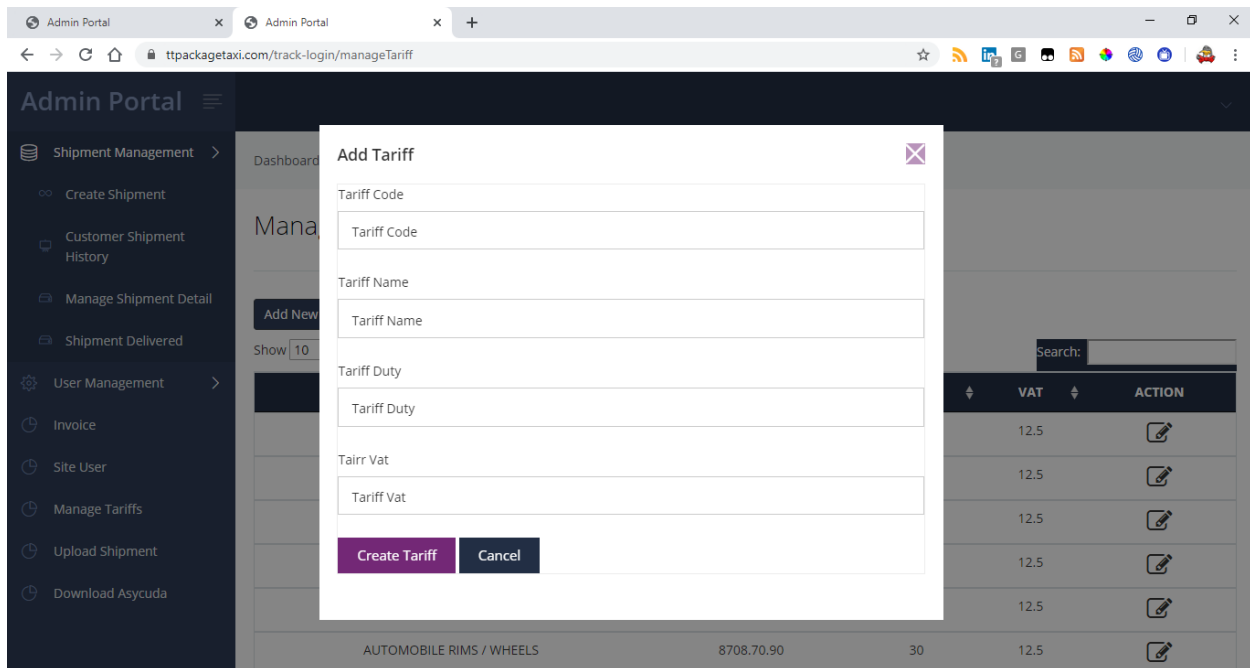


This screen is used to manage the Tariffs listing and also add new Tariffs to the listing.

BY pressing the icon next to the tariff item it will bring up the manage tariff. Which would be used to edit existing Tariffs.

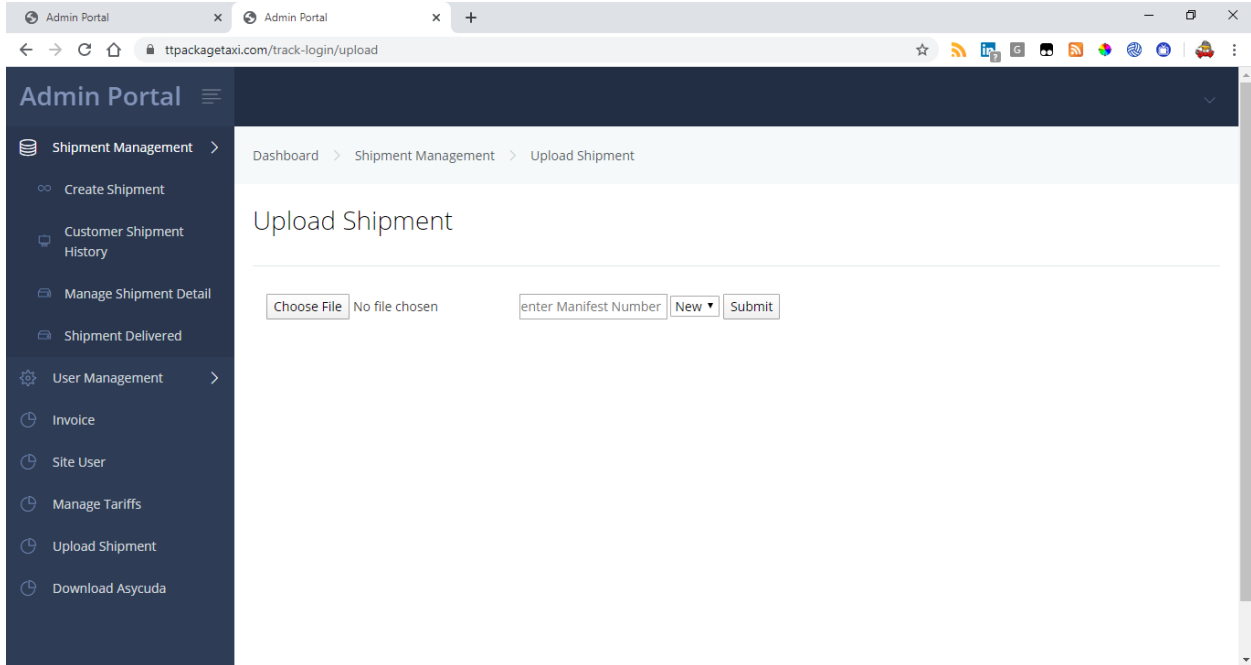


New Tariff can be added to the system by pressing add new tariff.



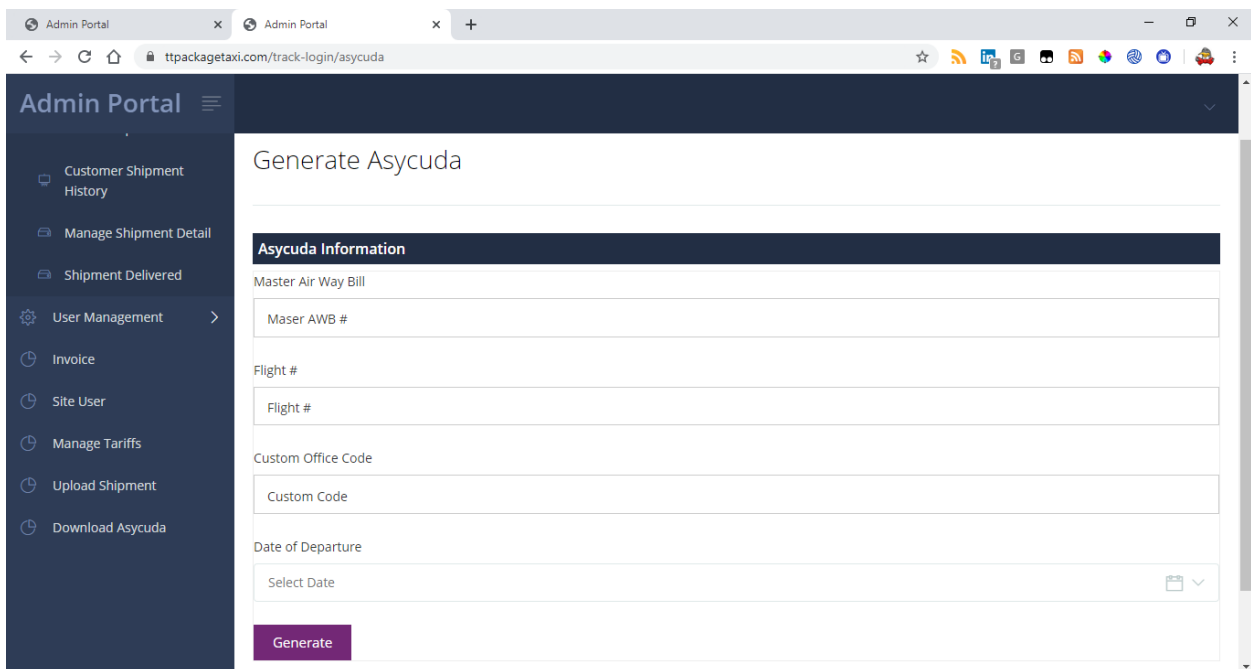
Upload Shipment

This screen is used to upload current shipment to the system .



BY entering the manifest number and uploading the file and pressing submit will add the shipment file to the system.

Download Asycuda



This screen is used to generate the asycuda File. By entering the following information. And pressing generate will make the asycuda downloadable.